

Wilton Sewer Commission – Regular Meeting September 11, 2014

DRAFT MINUTES APPROVED 10/9/14

The Wilton Sewer Commission held its regular meeting on Thursday, September 11, 2014 at 6:30 PM in the Town Hall Courtroom. Present were commissioners Chairman Tom Herlihy and Tom Schultz; Clerk Joanna K Eckstrom. Commissioner Chris Carter was not present as he was delayed on business in Sunapee, NH. The agenda is as follows:

* **Call to Order** Chairman Herlihy called meeting to order at 6:30 PM

* **Public input and comment** None

* **Minutes of August 14, 2014** - continued to next meeting because there was only one commissioner that attended 8/14 meeting here tonight. Mr Schultz was not at the 8/14 meeting but asked that the 8/14 minutes reflect that he arrived after this meeting adjourned.

* **Accounts Payable** (confirm with accountant re: bond payments procedure). AP report through 8/31 was reviewed and found to be in order. Commissioners still need to discuss with Pam (and accountant) how the principal payment can come of bond surplus instead of from sewer operating account. This needs to be clarified before end of 2014. .

* **Accounts Receivable** – Jane Farrell provided an income to date statement, noted that bills are due 9/15. Sewer commissioners Herlihy and Schultz signed the sewer warrant; there were no abatement requests at this time. No discussion about changing sewer bill frequency and a cost/benefit analysis (to support/decline a change) is still being prepared.

* **Pump Station report – activities, concerns?** Everything going well at this time with Ken and Mike handling things with ease.

* **GIS Mapping Update?** Mike Bergeron went to training session on the Waterpoint software; sewer component should be available soon. Wilton sewer department will get more involved as needed.

* **System report; interdepartmental business Sewer / Highway Department**

Commissioners wanted it noted that although it requested, in writing, that the Highway Department was asked to raise manhole covers related to Island Street project and

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portions of Forest Rd, HW department verbally declined. Sewer Commission had to hire a private contractor to do work (at higher cost than if it was done by town).

* **Island Street Bridge update** – project is complete.

* **Sewer Ordinance Update** – Continue as needed

* **Wilton Falls – Police Station sewer line** continue as needed.

* **Milford-Wilton Inter-municipal Wastewater Agreement**

question of industrial discharge permits briefly discussed. Mr. Herlihy to follow up on this directly with Milford.

Mr. Herlihy will contact Silas Little for status of agreement

Most recent bill from Milford is still ‘estimated.’ Commission has water/sewer flow chart from Mike; Mr Herlihy to ask Milford, again, why bills are ‘estimated’ when there are documented reports.

* **2015 projects - ongoing as needed.** Mr Herlihy wants to explore cost / benefit of items like ‘muffin grinders,’ flow sensors and other projects that should be budgeted in 2015. Quotations for repairs to sections of Maple Street have already been received from Fieldstone (engineering) at \$2,990 and Mathewson (350 ft of pipe work) at \$58,800. Mr Herlihy suggested an inquiry be made to Granite State Rural Water and Wastewater to see if they might assist in evaluating potential projects. Ms Eckstrom will contact Scott Clang on this.

* **Other business**

Website change – first survey questionnaire has been completed. Ms Eckstrom to keep tabs on this..

Next Meeting: Regular Meeting - Thursday, October 2nd

There being no other business, the meeting adjourned at 7:15 PM.

Respectfully submitted,

Joanna K Eckstrom, Clerk